

**Texas Health and Human Services Commission**

**HIV Capacity Building Request for Applications (RFA) No. HHS0004673**

**Form C - Exceptions and Assumptions Form**

**INSTRUCTIONS:** Completion of this Form is not required if there are no Exceptions or Assumptions that Respondent is required to cite for the Narrative Application, or the Expenditure Application. **Respondent must submit this form with the response, even if there are no exceptions.**

No exception, nor any other term, condition, or provision in a Solicitation Response that differs, varies from, or contradicts this Solicitation will be considered to be part of any Contract resulting from this Solicitation, unless expressly made a part of the Contract in writing by DSHS.

- If no exceptions are being requested to any issue of the RFA, Respondent must check the ‘no exception’ box below and leave the table blank.
- If exceptions are being requested, use the table below and fill in all columns for each exception.
- Ensure the RFA section number and page number or the number of the term or condition of the issue is stated.
- Ensure each exception is described fully or by reference to the exact location within the proposal and/or general provisions.
- Ensure it is stated whether the exception is part of a proposal deliverable with a clear citation to the deliverable.
- Provide an explanation of why the exception is being proposed, and any alternatives being proposed to the issue in the RFA.
- Add more table lines as necessary.
- If more space for explanations or alternatives is reasonably needed, list the exception on this form and reference the attached page(s) – Ensure each attached page clearly identifies the line item it refers to.

☐ **If no exceptions are being requested, check this box and leave the table below blank**

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**TABLE OF EXCEPTIONS**

No.	Solicitation Section Number	Solicitation Language to which Exception is Taken (language from RFP)	Basis of Exception	Respondent's Proposed Language	Still want to be considered for contract award, if exception is denied? (State "Yes" or "No")
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
16.					
17.					
18.					
19.					
20.					